



more service | more selection

Application For Employment

Art's Nursery provides an exceptional gardening experience to our diverse customer groups that include: gardeners, home owners, landscapers and builders. Working at retail is challenging and is not suitable for everyone. It is demanding, diverse, dynamic and will require a healthy amount of multi-tasking. Those who succeed at Art's are enthusiastic, energetic, self-motivated, professional and entrepreneurial. If you like plants, love people and enjoy a good days work, then please continue to fill out this application. If not, we thank you for your time and kindly request that you pass it on to someone you know. Only qualified candidates will be contacted for interviews.

CONTACT INFORMATION:

First Name: _____ **Last Name:** _____
Address: _____
City: _____ **Postal Code:** _____
Home Tel# _____ **Mobile Tel#** _____
Email: _____

EMPLOYMENT:

Which position are you applying for. Check all those that apply

- | | | |
|---|---|---|
| <input type="checkbox"/> Cashier / Front Desk | <input type="checkbox"/> General Labourer | <input type="checkbox"/> Supervisor / Manager |
| <input type="checkbox"/> Horticulturist / Sales / Service | <input type="checkbox"/> Field Crew | <input type="checkbox"/> Other |
| <input type="checkbox"/> Plant Care / Production | <input type="checkbox"/> Delivery Driver | _____ |
| <input type="checkbox"/> Crew / Loader | <input type="checkbox"/> Merchandiser | |

What type of employment are you seeking?

- Casual, On Call Seasonal Part Time, 8-24 hrs / wk Full Time 25-40 hrs / wk

How many hours a week would you prefer? _____

Are you currently employed elsewhere? Yes No

If employed, how much notice is required before joining our team? _____

Please indicate if you have worked at any of the following in the past

- Garden Centre Nursery / Grower Landscape Company Other

If you have worked in the horticultural trade before, please identify the companies

While Art's Nursery is open year round, we are a seasonal business based on sales results. As a result, we reserve the right to modify employee schedules at anytime, but especially during the shoulder and slow seasons.

RECENT EMPLOYERS:

Please provide a summary of your two most recent employers and your employment history with them.

Organization / Position	
Supervisor Name	
Employment Start - End	
Reason for Leaving	
Wages / Renumeration	

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Supervisor Name	
Employment Start - End	
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AVAILABILITY:

Art's Nursery gives employment and scheduling preference to employees who can accomodate flexible working hours including early mornings, regular business hours, evenings, weekends & holidays

Please indicate the days of the week you are able to work

Mon Tue Wed Thu Fri Sat Sun

Please indicate the times you are available to work

Early Morning Morning Afternoon Evenings

I am willing to work weekends if required Yes No

I am willing to work holidays if required Yes No

EQUIPMENT OPERATION

I have a valid Class 5 BC Drivers License Yes No

I have a clean driving record (no fines, demerits or accidents in past 3 yrs) Yes No

I have driven small delivery trucks & vehicles in the past Yes No

I have a valid Class 1 BC Drivers License (trucks & air brakes) Yes No

I have a valid Forklift Operators ticket Yes No

I have experience driving farm tractors, loaders, bobcats etc Yes No

I would be willing to operate farm machinery, tractors & vehicles Yes No

PHYSICAL ABILITY:

Art's Nursery is a working farm and nursery and all employees are expected to contribute by completing a variety of physical tasks on a periodic or regular basis. Tasks include, but are not limited to digging, weeding, watering, cleaning, loading and unloading vehicles, merchandising, assisting customers and more.

I have read the above statement and understand that I will be assisting and completing physical tasks as assigned to me

Yes No

I am able to lift & move 50lbs objects as needed

Yes No

I have physical limitations (injuries, allergies etc) that will affect my ability to complete the physical tasks required of me at Arts

Yes No

EDUCATION:

I am a student currently attending a school or institution

Yes No

If a student, what grade or program are you currently attending?

If a student, what school or institution are you currently attending?

If a student, please indicate when you would be available to start work

If you have completed post-secondary programs, please give us short summary of your educational accomplishments (ie degrees, diplomas, certificates, trades tickets etc)

HORTICULTURAL SKILLS:

Please check off any of the following if you consider yourself adept, trained or experienced in the following

- | | | |
|---|--|---|
| <input type="checkbox"/> Home Gardening | <input type="checkbox"/> Pruning & Plant Care | <input type="checkbox"/> Container / Planter Design |
| <input type="checkbox"/> Basic Plant Identification | <input type="checkbox"/> Indoor Plants / Care | <input type="checkbox"/> Landscape / Garden Design |
| <input type="checkbox"/> Lawn Care & Maintenance | <input type="checkbox"/> Plant Propagation | <input type="checkbox"/> Flower Arranging / Design |
| <input type="checkbox"/> Landscape Installation | <input type="checkbox"/> Pesticide Applicator/ Dispenser | |

PROFESSIONAL REFERENCES:

NAME	ORGANIZATION	POSITION	TEL

PLANT KNOWLEDGE:

Please choose 3 of the following topics that you are the MOST knowledgeable about

- | | |
|---|--|
| <input type="checkbox"/> Annuals / Bedding Plants | <input type="checkbox"/> Conifers / Hedging |
| <input type="checkbox"/> Herbs/Vegetables | <input type="checkbox"/> Trees |
| <input type="checkbox"/> Perennials | <input type="checkbox"/> Roses |
| <input type="checkbox"/> Ornamental Grasses | <input type="checkbox"/> Lawns / Lawncare |
| <input type="checkbox"/> Fruit Trees / Berries | <input type="checkbox"/> Groundcovers / Heathers |
| <input type="checkbox"/> Shrubs | <input type="checkbox"/> Tropicals / Indoor Plants |

Please list 3 of the categories above that you are WEAKEST in

TECHNICAL SKILLS / BUSINESS SKILLS:

On a scale from 1-10, with 10 being the strongest, please indicate how skilled you are at using computers & technology

Please indicate if you are adept and technically proficient in the following:

- | | |
|--|---|
| <input type="checkbox"/> Basic Computer Operation | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Researching / Writing / Blogging |
| <input type="checkbox"/> Microsoft Excel | <input type="checkbox"/> Photography / Videography |
| <input type="checkbox"/> Accounting / Bookkeeping Software | <input type="checkbox"/> Graphics Design / Publishing |
| <input type="checkbox"/> Email / Internet | <input type="checkbox"/> E-Commerce / Website Management |
| <input type="checkbox"/> CAD Landscape Design | <input type="checkbox"/> Imaging / Photoshop |
| <input type="checkbox"/> Marketing / Public Relations | <input type="checkbox"/> Cashiering / Cash Handling /POS |
| <input type="checkbox"/> Sales / Customer Service | <input type="checkbox"/> Fluent In Languages Other Than English |

YOUR GOALS & FUTURE PLANS:

Please write a short paragraph telling us why you feel you are a good candidate for employment at Art's Nursery and where you plan on going with your career in the next 5 years.