more service | more selection

Application For Employment

Art's Nursery provides an exceptional gardening experience to our diverse customer groups that include: gardeners, home owners, landscapers and builders. Working at retail is challenging and is not suitable for everyone. It is demanding, diverse, dynamic and will require a healthy amount of multi-tasking. Those who succeed at Art's are enthusiastic, energetic, self-motivated, professional and entreprenurial. If you like plants, love people and enjoy a good days work, then please continue to fill out this application. If not, we thank you for your time and kindly request that you pass it on to someone you know. Only qualified candidates will be contacted for interviews.

CONTACT INFORMATION:

First Name: _____ **Last Name:** _____

Address: _____

City: _____ **Postal Code:** _____

Home Tel# _____ **Mobile Tel#** _____

Email: _____

EMPLOYMENT:

Which position are you applying for. Check all those that apply

- ☐ Cashier / Front Desk
- ☐ Horticulturist / Sales / Service
- ☐ Plant Care / Production
- ☐ Crew / Loader
- ☐ General Labourer
- ☐ Field Crew
- ☐ Delivery Driver
- ☐ Merchandiser
- ☐ Supervisor / Manager
- ☐ Other _____

What type of employment are you seeking?

☐ Casual, On Call ☐ Seasonal ☐ Part Time, 8-24 hrs / wk ☐ Full Time 25-40 hrs / wk

How many hours a week would you prefer? _____

Are you currently employed elsewhere? ☐ Yes ☐ No

If employed, how much notice is required before joining our team? _____

Please indicate if you have worked at any of the following in the past

☐ Garden Centre ☐ Nursery / Grower ☐ Landscape Company ☐ Other

If you have worked in the horticultural trade before, please identify the companies

_____

While Art's Nursery is open year round, we are a seasonal business based on sales results. As a result, we reserve the right to modify employee schedules at anytime, but especially during the shoulder and slow seasons.

RECENT EMPLOYERS:

Please provide a summary of your two most recent employers and your employment history with them.

Organization / Position	
Supervisor Name	
Employment Start - End	
Reason for Leaving	
Wages / Renumeration	

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Supervisor Name	
Employment Start - End	
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AVAILABILITY:

Art's Nursery gives employment and scheduling preference to employees who can accomodate flexible working hours including early mornings, regular business hours, evenings, weekends & holidays

Please indicate the days of the week you are able to work

☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Please indicate the times you are available to work

☐ Early Morning ☐ Morning ☐ Afternoon ☐ Evenings

I am willing to work weekends if required ☐ Yes ☐ No

I am willing to work holidays if required ☐ Yes ☐ No

EQUIPMENT OPERATION

I have a valid Class 5 BC Drivers License ☐ Yes ☐ No

I have a clean driving record (no fines, demerits or accidents in past 3 yrs) ☐ Yes ☐ No

I have driven small delivery trucks & vehicles in the past ☐ Yes ☐ No

I have a valid Class 1 BC Drivers License (trucks & air brakes) ☐ Yes ☐ No

I have a valid Forklift Operators ticket ☐ Yes ☐ No

I have experience driving farm tractors, loaders, bobcats etc ☐ Yes ☐ No

I would be willing to operate farm machinery, tractors & vehicles ☐ Yes ☐ No

PHYSICAL ABILITY:

Art's Nursery is a working farm and nursery and all employees are expected to contribute by completing a variety of physical tasks on a periodic or regular basis. Tasks include, but are not limited to digging, weeding, watering, cleaning, loading and unloading vehicles, merchandising, assisting customes and more.

I have read the above statement and understand that I wil be assisting and completing physical tasks as assigned to me ☐ Yes ☐ No

I am able to lift & move 50lbs objects as needed ☐ Yes ☐ No

I have physical limitations (injuries, allergies etc) that will affect my ability to complete the physical tasks required of me at Arts ☐ Yes ☐ No

EDUCATION:

I am a student currently attending a school or institution ☐ Yes ☐ No

If a student, what grade or program are you currently attending?

If a student, what school or institution are you currently attending?

If a student, please indicate when you would be available to start work

If you have completed post-secondary programs, please give us short summary of your educational accomplishments (ie degrees, diplomas, certificates, trades tickets etc)

HORTICULTURAL SKILLS:

Please check off any of the following if you consider yourself adept, trained or experienced in the following

- ☐ Home Gardening
- ☐ Basic Plant Identification
- ☐ Lawn Care & Maintenance
- ☐ Landscape Installation
- ☐ Pruning & Plant Care
- ☐ Indoor Plants / Care
- ☐ Plant Propagation
- ☐ Pesticide Applicator/ Dispenser
- ☐ Container / Planter Design
- ☐ Landscape / Garden Design
- ☐ Flower Arranging / Design

PROFESSIONAL REFERENCES:

NAME	ORGANIZATION	POSITION	TEL

PLANT KNOWLEDGE:

Please choose 3 of the following topics that you are the MOST knowledgeable about

- ☐ Annuals / Bedding Plants
- ☐ Herbs/Vegetables
- ☐ Perennials
- ☐ Ornamental Grasses
- ☐ Fruit Trees / Berries
- ☐ Shrubs
- ☐ Conifers / Hedging
- ☐ Trees
- ☐ Roses
- ☐ Lawns / Lawncare
- ☐ Groundcovers / Heathers
- ☐ Tropicals / Indoor Plants

Please list 3 of the categories above that you are WEAKEST in

_____ _____ _____

TECHNICAL SKILLS / BUSINESS SKILLS:

On a scale from 1-10, with 10 being the strongest, please indicate how skilled you are at using computers & technology

Please indicate if you are adept and technically proficient in the following:

- ☐ Basic Computer Operation
- ☐ Microsoft Word
- ☐ Microsoft Excel
- ☐ Accounting / Bookkeeping Software
- ☐ Email / Internet
- ☐ CAD Landscape Design
- ☐ Marketing / Public Relations
- ☐ Sales / Customer Service
- ☐ Social Media
- ☐ Researching / Writing / Blogging
- ☐ Photography / Videography
- ☐ Graphics Design / Publishing
- ☐ E-Commerce / Website Management
- ☐ Imaging / Photoshop
- ☐ Cashiering / Cash Handling /POS
- ☐ Fluent In Languages Other Than English

YOUR GOALS & FUTURE PLANS:

Please write a short paragraph telling us why you feel you are a good candidate for employment at Art's Nursery and where you plan on going with your career in the next 5 years.