

Office Use	Date Received	Received By	Notes/Comments

Art's Nursery provides an exceptional gardening experience to many customers including gardeners, home owners, landscapers and builders. Working at retail is challenging and is not ideal for everyone. It is demanding, diverse and will require an ability to multi-task. Those who thrive at Art's are enthusiastic, energetic, self-motivated and professional. If you like plants, love people and enjoy a good days work, then please continue to fill out this application. If not, we thank you for your time and kindly request that you pass it on to someone you know. Only qualified candidates will be contacted for interviews.

CONTACT INFORMATION

First Name	Last Name
Address	
City	Province/Region
Postal Code	Home Tel#
Mobile#	Email

EMPLOYMENT

What type of employment do you prefer?

☐ Casual/On Call
 ☐ Seasonal
 ☐ Part Time, 8-24 hrs / wk
 ☐ Full Time 25-40 hrs / wk

Which type of position are you applying for? Check all that apply

<input type="checkbox"/> Cashier / Front Desk	<input type="checkbox"/> General Labourer	<input type="checkbox"/> Supervisor / Manager
<input type="checkbox"/> Horticulturist / Sales / Service	<input type="checkbox"/> Field Crew	<input type="checkbox"/> Other
<input type="checkbox"/> Plant Care / Production	<input type="checkbox"/> Delivery Driver	_____
<input type="checkbox"/> Crew / Loader	<input type="checkbox"/> Merchandiser	

Are you legally eligible to work in Canada?

☐ Yes ☐ No

Are you currently employed?

☐ Yes ☐ No

If employed, when would you be available to start work at Arts?

Have you worked at any of the following in the past?

☐ Garden Centre
 ☐ Nursery / Grower
 ☐ Landscape Company
 ☐ Other _____

If you have worked in horticultural before, please identify the organizations

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Are you related to anyone, or know someone who is currently employed at Art's Nursery?

☐ Yes ☐ No

AVAILABILITY

As a seasonal business, Art's Nursery gives employment and scheduling preference to employees with flexible schedules, good Spring season availability and an ability to work on weekends and holidays.

Please Check The Shifts You Will Be Willing To Work Regularly

Day of Week	Early Mornings	Mornings	Afternoons	Evenings
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Saturday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are there restrictions on how many hours you can work per week?

☐ Yes ☐ No

I am willing to work holidays and long weekends if required

☐ Yes ☐ No

Are there times of year that you are not available? If so, please elaborate

As a seasonal farm and retail business, Art's Nursery reserves the right to modify employee schedules at anytime

EDUCATION

I am a student currently attending a school or institution

☐ Yes ☐ No

If a student, what grade or program are you currently attending?

If a student, what school or institution are you currently attending?

If a student, please indicate when you would be available to start work

If you have completed post-secondary programs, please give us short summary of your educational accomplishments (ie degrees, diplomas, certificates, trades tickets etc)

HORTICULTURAL SKILLS

Please check off any of the following if you consider yourself adept, trained or experienced in the topic

- | | | |
|---|--|---|
| <input type="checkbox"/> Basic Gardening | <input type="checkbox"/> Pruning & Plant Care | <input type="checkbox"/> Container / Planter Design |
| <input type="checkbox"/> Basic Plant Identification | <input type="checkbox"/> Indoor Plants / Care | <input type="checkbox"/> Landscape / Garden Design |
| <input type="checkbox"/> Lawn Care & Maintenance | <input type="checkbox"/> Plant Propagation / Seeding | <input type="checkbox"/> Flower Arranging / Design |
| <input type="checkbox"/> Landscape Installation | <input type="checkbox"/> Pesticide Applicator/ Dispenser | |

PLANT PROFICIENCY

Please choose 3 of the following plant groups you are the MOST knowledgeable about

- | | | | |
|---|---|---|---------------------------------------|
| <input type="checkbox"/> Annuals / Bedding Plants | <input type="checkbox"/> Herbs/Vegetables | <input type="checkbox"/> Ornamental Grasses | <input type="checkbox"/> Shrubs |
| <input type="checkbox"/> Conifers / Hedging | <input type="checkbox"/> Heathers | <input type="checkbox"/> Outdoor Tropicals | <input type="checkbox"/> Succulents |
| <input type="checkbox"/> Fruit Trees / Berries | <input type="checkbox"/> Indoor Plants | <input type="checkbox"/> Perennials | <input type="checkbox"/> Trees |
| <input type="checkbox"/> Groundcovers | <input type="checkbox"/> Lawns / Lawncare | <input type="checkbox"/> Roses | <input type="checkbox"/> Water Plants |

Please list 3 of the above categories you are WEAKEST in

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TECHNICAL / BUSINESS SKILLS

On a scale from 1-10, with 10 being the strongest, please indicate how skilled you are at using computers & technology

Please indicate if you are adept and technically proficient in the following:

- | | |
|---|--|
| <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> Microsoft Excel | <input type="checkbox"/> Photography / Videography |
| <input type="checkbox"/> Accounting / Bookkeeping | <input type="checkbox"/> Graphics Design / Publishing |
| <input type="checkbox"/> Email / Internet | <input type="checkbox"/> E-Commerce / Website Management |
| <input type="checkbox"/> CAD Landscape Design | <input type="checkbox"/> Imaging / Photoshop |
| <input type="checkbox"/> Advertising / Marketing / PR | <input type="checkbox"/> Cashiering / Cash Handling /POS |
| <input type="checkbox"/> Sales / Customer Service | <input type="checkbox"/> First Aid |
| <input type="checkbox"/> Researching / Writing / Blogging | <input type="checkbox"/> Multiple Languages |

EQUIPMENT OPERATION

- | | | |
|---|------------------------------|-----------------------------|
| I have a valid Class 5 BC Drivers License | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have a clean driving record (no fines, demerits or accidents in past 3 yrs) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have driven small delivery trucks & vehicles in the past | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have a valid Class 1 BC Drivers License (trucks & air brakes) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have a valid Forklift Operators ticket | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| I have experience driving farm tractors, loaders, bobcats etc | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

PHYSICAL ABILITY

Art's is a working farm nursery and all employees are expected to perform a variety of physical tasks on a periodic or regular basis. Tasks include, but are not limited to: digging, weeding, watering, stocking, sweeping, cleaning, loading and unloading trucks, merchandising, assisting customers with purchases and more.

I have read the above statement and understand that I will be performing physical tasks as assigned to me

☐ Yes ☐ No

I am able to lift & move 50lb objects as needed

☐ Yes ☐ No

I have physical limitations (injuries, allergies etc) that will affect my ability to complete the physical tasks required of me at Arts

☐ Yes ☐ No

GOALS / LONG TERM CAREER PLANS

Please write a short paragraph explaining while you are a good candidate for employment at Art's Nursery and where you plan on going with your career in the next 5 years.

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RECENT EMPLOYERS

Please provide a summary of your two most recent employers and your employment history with them.

Organization / Position	
Supervisor Name	
Employment Start - End	
Reason for Leaving	

Organization / Position	
Supervisor Name	
Employment Start - End	
Reason for Leaving	

REFERENCES

NAME	ORGANIZATION	POSITION	TEL